



Call Emmy

Use this checklist to do light cleaning during laundry idle times. Be sure to ask the client first and add any other items they might need help with as long as it is within the agreed upon scope.

NOTES

DONE

_____	Tidy the common spaces such as family room and kitchen	<input type="checkbox"/>
_____	Empty all trash cans and take out the trash	<input type="checkbox"/>
_____	Wipe down the counters	<input type="checkbox"/>
_____	Unload the dishwasher	<input type="checkbox"/>
_____	Load the dishwasher	<input type="checkbox"/>
_____	Replenish bathroom supplies (soap dispenser, bathroom tissue, etc)	<input type="checkbox"/>
_____	Replenish kitchen sink supplies (soap dispenser, paper towel, etc)	<input type="checkbox"/>
_____	Hand-vacuum spots on the carpet or floors if needed	<input type="checkbox"/>
_____	Take out the recycling	<input type="checkbox"/>
_____	Make the beds	<input type="checkbox"/>
_____	If there are pets in the house, replenish their food and water bowls. Clean cat litter box.	<input type="checkbox"/>
_____	Organizing areas requested by the customer such as dresser drawers, coffee tables, etc.	<input type="checkbox"/>
_____	General help around the house.	<input type="checkbox"/>
_____		<input type="checkbox"/>

No babysitting, meal preparation or handling and what is considered standard cleaning will be included